

This instrument was prepared by:
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1200 Park Central Boulevard South
Pompano Beach, Florida 33064

CERTIFICATE OF RECORDING
AMENDMENTS TO THE REVITALIZED AMENDED AND RESTATED DECLARATION OF
RESTRICTIONS FOR MAINLANDS OF TAMARAC LAKES, FOUR SECTION AND
MAINLANDS TAMARAC LAKES, FOUR-A AND FOUR-B SECTION
AND
AMENDED BY-LAWS OF
MAINLANDS SECTION FOUR CIVIC AND RECREATION ASSOCIATION, INC.

WE HEREBY CERTIFY THAT the attached amendments to the Revitalized Amended and Restated Declaration of Restrictions and the Amended By-Laws of Mainlands Section Four Civic and Recreation Association, Inc., as an exhibit to the Revitalized Amended and Restated Declaration, as recorded in the Public Records of Broward County, Florida under Instrument # 113185347 and previously recorded in Official Records Book 3705, at Page 178, and Official Records Book 46907, Page 272 of the Public Records of Broward County, Florida, respectively, were duly adopted in accordance with the governing documents.

IN WITNESS WHEREOF, we have affixed our hands this 3rd day of January 2019, at Pompano Beach, Broward County, Florida.

WITNESS 1:

Jennifer Grant
(Sign)
Jennifer Grant
(Print)

By:

Cynthia A. Baker
(President)

Print:

Cynthia A. Baker

Attest:

Ruby M. James
(Secretary)

Print:

Ruby M. James

WITNESS 2:

[Signature]
(Sign)
[Print Name]
(Print)

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 8th day of January, 2018, by Cynthia Baker as President and Ruby James Secretary of Mainlands Section Four Civic and Recreation Association, Inc., a Florida not-for-profit corporation, on behalf of the corporation. They are personally known to me or have produced Florida Drivers License as identification.

NOTARY PUBLIC:

My Commission Expires:

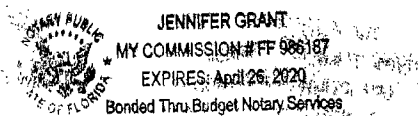
4/26/20

Signature:

Jennifer Grant

Printed Name:

Jennifer Grant
State of Florida at Large



MAINLANDS SECTION FOUR CIVIC AND RECREATION ASSOCIATION, INC.

AMENDED BY-LAWS

~~The general purpose of this~~ The Association has been organized for the purpose of operating and managing The Mainlands of Tamarac Lakes, Four Section, and The Mainlands of Tamarac Lakes, Four-A and Four-B Section, pursuant to Chapter 720 of Florida Statutes, as it may be amended from time to time, shall be and to assist and guide in fellowship, entertainment and recreation, and to promote rules and regulations for the good conduct and benefit of all the members of the community of Mainlands Section Four.

Membership in the Association shall be by virtue of ownership of property in Section Four, as evidenced by a document recorded in the Public Records of Broward County, Florida.

The fiscal year of this Association shall be from January 1 to December 31.

ARTICLE I - BOARD OF DIRECTORS/OFFICERS

- A. The Board of Directors shall be compromised of ~~ten (10) Directors who shall serve as the President, Vice-President, Secretary, Treasurer of Civic, Treasurer of Maintenance Payables, Treasurer of Maintenance Receivables, Vice-President~~ Chairperson of Maintenance, Chairman Chairperson of the House Committee, Chairman Chairperson of the Social and Recreation Committee, Chairman Chairperson of the Publicity Committee, Treasurer of Maintenance Accounts Payable and Co-Treasurer of Maintenance Accounts Receivable, all of whom shall be elected at the Aannual Election meeting held in November or such other date as the Board of Directors may determine from time to time, and shall serve for one (1) term. The immediate past president shall serve on the Board in an advisory capacity. All Directors of the Association shall be Members of the Association.

With the exception of the Chairperson of the Social and Recreation Committee and the Chairperson of the Publicity Committee, an Officer/Director must be permanent residents of the lot twelve (12) months out of the calendar year, in order to serve on the Board. The Chairperson of the Social and Recreation Committee and the Chairperson of the Publicity Committee must be permanent residents of the lot at least six (6) consecutive months out of the calendar year in order to serve on the Board. For purposes of this Section, "permanent resident" shall mean that the lot is the primary residence of the individual and his or her family unit, and reflected as Homestead in the Public Records of Florida. Leaving the premises for vacation shall not affect this status.

- B. No President or Vice-President shall serve more than four (4) consecutive terms in the same office.
- C. If a vacancy occurs among the officers or directors, except the office of President, a new officer or director shall be appointed by the Board of Directors, and such new officer or director shall serve for the unexpired term of the office or director so replaced.

- D. If a vacancy occurs in the office of President, said office shall be filled by the then seated Vice-President, and a new Vice-President shall be appointed by the Board of Directors to serve for the unexpired term of the Vice-President so replaced.
- E. ~~All board members shall serve until their successors have assumed their duties.~~ The size of the Board of Directors may be amended from time to time only with the approval of a majority of the Members of the Association present at a meeting at which a quorum has been established.

ARTICLE II - DUTIES OF THE BOARD OF DIRECTORS/OFFICERS

- A. President - The President shall preside at all membership and Board of Director's meetings and maintain order. The President shall be an ex-officio member of all committees except the Auditing Committee and the Nominating Committee. ~~He~~ The President shall present an annual report at the end of his term of office and shall also be responsible for referring legal matters to legal counsel upon the approval of the Board. The President shall be the Chairperson and preside over the Finance Committee. The President shall be a member of the New Residents Committee.
- B. Vice-President - The Vice-President shall assist the President at his request, and, in the temporary absence or incapacity of the President shall carry out the duties of that office. He shall act as ~~Chairman~~ Chairperson of the By-laws Committee, ~~and as Chairman~~ Chairperson of the Rules and Regulations Committee, and is responsible for sending notices of violations to violating owners. The Vice President shall serve on the Finance Committee.
- C. Secretary - The Secretary shall keep minutes of all meetings of the Board of Directors and all membership meetings, and shall record such minutes in a permanent record book provided for this purpose. The Secretary shall receive, transmit and file all correspondence and compose such correspondence as directed by the President. The Secretary shall serve on the Finance Committee. The Secretary shall be a member of the New Residents Committee.
- D. Treasurer of Civic - The Treasurer of Civic shall:
 - 1. Collect all monies from any and all sources, except the Mainlands Section Four Trust Account, and deposit same in a Civic checking or savings account in the name of the Association.
 - 2. Maintain special funds in checking or savings accounts as authorized by the members at a regular or special meeting.
 - 3. Maintain a petty cash fund not to exceed two hundred (\$200.00) dollars at any one time. The Treasurer is authorized to make payments out of said fund, with or without approval of the President or Board of Directors, for the purchase of food or beverages, and, in the amounts not exceeding one hundred (\$100.00) dollars in any one month, for the purchase of keys, locks, tools, equipment or other miscellaneous items for Association purposes.
 - 4- Be authorized to advance funds for Association social or fund-raising projects, which funds shall be repaid to the Treasurer of Civic by the chairman of the project prior to or at the conclusion of such project.

54. Issue checks to pay authorized bills.
65. Report at the monthly membership meeting, in writing, on itemized current transactions and state of funds, such report to be made a part of the minutes of the Secretary.
76. Present an annual written report at the end of his/her term of office.
87. Be responsible for cooperating with accountants for filing all tax returns - local, state and federal.
8. Shall be a signator on the checking account of the Civic Account.

E. Treasurer of Maintenance Payables - The Treasurer shall:

1. Maintain special funds in checking or savings accounts as authorized by the members at a regular or special meeting.
2. Maintain a petty cash fund not to exceed two hundred (\$200.00) dollars at any one time. The Treasurer is authorized to make payments out of said fund, with or without approval of the President or Board of Directors, for the purchase of office supplies and incidentals.
3. Be authorized to advance funds for Association maintenance repairs or special projects at the direction of the Chairperson of Maintenance and the Board of Directors.
4. Issue checks to pay authorized bills.
5. Report at the monthly membership meeting, in writing, on itemized current transactions and state of funds, such report to be made a part of the minutes of the Secretary.
6. Present an annual written report at the end of his/her term of office.
7. Be responsible for cooperating with accountants for filing all tax returns - local, state and federal.
8. Shall be on the Finance Committee.
9. Shall be a signator on the checking and savings accounts of the Trust Account.

F. Treasurer of Maintenance Receivables - The Treasurer shall:

1. Collect all monies from any and all sources, except the Mainlands Section Four Civic Account, and deposit same in a checking or savings account in the name of the Association.

2. Be responsible for monitoring the accounts of all owners and applying late fees and interest to accounts that have not paid regular maintenance assessments by the 15th of the month, mailing statements and/or notices of delinquency to owners of delinquent accounts and report to the Board of Directors all accounts that are past due at least three months prior to the next Board meeting. All delinquent accounts over two (2) months shall be sent for Collections.
3. Report at the monthly membership meeting, in writing, on itemized current transactions and state of funds, such report to be made a part of the minutes of the Secretary.
4. Present an annual written report at the end of his/her term of office.
5. Be responsible for cooperating with accountant(s) for filing all tax returns - local, state and federal.
6. Shall be on the Finance Committee.
7. Print maintenance coupon books for each home.
8. Pick up Association mail and distribute as needed.
9. Undertake such other duties as may be assigned by the Board of Directors from time to time.

E. G. Vice President Chairperson of Maintenance - The Vice President Chairperson of Maintenance shall be the Chairperson and preside over the Maintenance Committee whose functions shall be to supervise the operation and maintenance of the entire Community sprinkler system, and the care and maintenance of lawns of homeowners and approve/disapprove requests from owners to plant additional landscaping/trees on their individual lots. He The Chairperson of Maintenance shall be responsible for the approving and collection and overseeing the distribution and of maintenance fees and payments for maintenance services. He/She shall be responsible to for ensure ensuring that sprinkler maintenance service is proper and satisfactory to the Board and to the membership. The chairman Chairperson of Maintenance may select a committee of not less than six three additional members to serve on the Maintenance Committee and assist him/her in his/her duties. Such selections are subject to approval by the Board of Directors. The chairman Chairperson of Maintenance of this committee shall may make reports to the membership as requested by the President. He/She shall be responsible for the shuffleboard court. He shall be responsible for the swimming pool and pump house.

1. The Chairperson of Maintenance Committee shall prepare their the annual budget in November for maintenance in October for the following year with the help of the Maintenance Committee.
2. The Chairperson of Maintenance shall then present the pProposed maintenance budget presented to the Civic Board of Directors at their November October meeting for discussion and approval.

3. ~~Presented to the membership at the November meeting of the Civic Association for discussion and approval. Approval of the budget by a majority vote of the membership at the Civic meeting, constitutes authorization for expenditures included in the budget.~~
4. ~~If approved, to be effective on January 1st.~~
5. ~~3.~~ All matters decided at proposed at Maintenance Committee meetings to shall be presented to the Civic Board of Directors for approval.
6. ~~Some of the items to be presented to the membership for approval at Civic meetings (but not limited to these) are as follows:~~
 - a) ~~Any wages or salaries to be paid.~~
 - b) ~~Any proposed change in the monthly maintenance fee.~~
 - c) ~~Insurance.~~
 - d) ~~Any other expenditures, except repair or maintenance.~~

F. H. House ~~Chairman~~ Chairperson - The House ~~Chairman~~ Chairperson is responsible for;

1. Maintenance of interior and exterior fixtures and equipment, including shuffleboard courts and clubhouse area, ~~but excluding swimming pool, and pool pump house, and barbecue pavilion.~~
2. ~~Hostess program.~~ Authorizing and approving payments for services rendered to the shuffleboard courts, clubhouse, clubhouse area, pool and pump house. The expense of the pool and pump house shall be paid by the Treasurer of Maintenance Payables upon the authorization of the House Chairperson. Any emergency expenses as set forth in Article IV, Section B(6) must be approved by the Board of Directors.
3. Maintaining a petty cash fund not to exceed four hundred (\$400.00) dollars at any one time. The House Chairperson is authorized to make payments out of such funds, without the prior approval of the President or Board of Directors, for the purchase of keys, locks, tools, equipment or other miscellaneous items for Association purposes.
4. Proposing a budget for House services to the Board of Directors for approval at the October meeting.
3. 5. Library.
4. 6. Scheduling clubhouse functions on the calendar so that there is no conflict of dates. Use of the Clubhouse for private functions shall be controlled by the House Chairperson under the guidelines approved by the Board.
5. 7. Maintenance of inventory of furniture and equipment.

~~6.~~ 8. Setting up tables and chairs for Bingo and other Association functions.

He/she shall appoint such sub-committees as are necessary to assist him/her in his/her duties and responsibilities.

~~G. I.~~ Social and Recreation ~~Chairman~~ Chairperson - The Social ~~Chairman~~ Chairperson is responsible for:

1. ~~Affording~~ Organizing various types of activities and entertainment for all members.
2. ~~Appointing sub-chairman for the various entertainment and any arts and crafts activities.~~ Preparing and proposing a budget for Social Services and presenting it to the Board of Directors for approval at the October meeting.
3. Attending any outside meetings which pertain to his function or are of interest to Section Four.

He/she shall appoint such other sub-committees as are necessary to assist him/her in his/her duties and responsibilities.

~~H. J.~~ Publicity ~~Chairman~~ Chairperson - The Publicity ~~Chairman~~ Chairperson is responsible for:

1. ~~Preparation and circulation~~ Preparing and circulating of the Association's monthly newsletter and activities calendar.
2. Supervising and appointing block captains.
3. ~~Appointment of a sunshine chairman~~ Appointing a "Sunshine" Chairperson to send cards to the sick and bereaved; make visitations when possible; contact bereaved families to determine their wishes for the Association's memorial contributions and send a check to the appropriate organization.
4. Attending any outside meetings which pertain to his/her functions or is of interest to Section Four.
5. ~~Maintenance of a current card file at the clubhouse of Section Four residents.~~ Updating the owner roster, including the owner's emergency contact information.
6. Shall also aid in the distribution of any special meeting notices, and all other mailings.
7. Shall be in charge of the bulletin board.
8. Shall be in charge of the Mainlands Directory.

He/she shall appoint such sub-committees as are necessary to assist him/her in his/her duties and responsibilities.

~~I.~~ ~~Treasurer and Co-Treasurer of Maintenance Trust Account~~ ~~The Treasurer and Co-Treasurer of Maintenance Trust Account are responsible for:~~

1. ~~Printing maintenance coupon books and the amount for each home.~~
2. ~~Dun homeowners who are delinquent in maintenance payments.~~
3. ~~Initiate lien/foreclosure proceedings when necessary.~~
4. ~~Handle petty cash needs for various Board members.~~
5. ~~Make presentations to Maintenance Committee, Civic Board and at the monthly Civic meetings of the monthly disbursements.~~
6. ~~Pick up Section Four mail and distribute as needed and other related duties as required.~~

~~He shall appoint such sub-committees as are necessary to assist him in his duties and responsibilities.~~

~~J. K.~~ Overall Duties of the Board - The Board of Directors shall:

1. Meet not less than nine times per year upon call by the President or upon written request made to the Secretary for a special meeting by not less than four ~~four~~ six members of the Board of Directors. A joint meeting of the incoming and outgoing officers and directors shall ~~be held prior to the January meeting~~ attend the December Board meeting to effect an orderly transition of business ~~in January of the new year.~~

2. Authorize any action not otherwise delegated.
3. Transact all official business when a quorum is present, said quorum to consist of a majority of the Board members, and such actions require approval by a majority of those present.
4. Declare a vacancy exists in any office, except President, or within the Board resulting from resignation or other cause, and appoint a new officer or director to serve for the unexpired term of the officer/director so replaced ~~until the end of the calendar year.~~
5. Require any officer or director who is elected to any public office, or who works for ~~the~~ a developer affecting Mainlands Section Four in any manner whatsoever, to submit his resignation in writing to the Secretary for transmission to the Board of Directors.
6. The Board of Directors shall approve any and all contracts.

ARTICLE III. – BOOKKEEPER

The Board of Directors shall engage the services of a bookkeeper, who shall be responsible for depositing maintenance payments, paying of approved bills and such other duties as the Board may deem necessary from time to time in order to maintain continuity and consistency with the Maintenance Operating account.

ARTICLE III ~~III~~ IV - FUNDS

- A. ~~The Treasurers shall maintain petty cash funds not exceeding the sum of two hundred (\$200.00) dollars at any one time. The Treasurers shall make payments or advances out of said funds as specified in ARTICLE II, paragraphs D, 3 and 4. All other funds shall be deposited in the appropriate checking or savings accounts in the name of the ASSOCIATION. All funds shall~~

be subject to withdrawal by check or voucher signed by any two (2) of the following four individuals: President, Vice-President, Secretary or Treasurer of the specific appropriate account as set forth in Article II.

B. Disbursement of funds, other than clubhouse maintenance, taxes and insurance may be made only as follows:

1. ~~Amounts~~ Expenditures of ~~two~~ four hundred (\$~~200.00~~ 400.00) dollars or less, for any one purpose in any calendar month, when authorized by the President.
2. ~~Amounts~~ Expenditures of ~~two~~ more than four hundred (\$~~200.00~~ 400.00) dollars but less than ~~one~~ three thousand (\$~~1,000.00~~ 3,000.00) dollars for any one purpose when authorized by the majority of the Board of Directors.
3. ~~Amounts of one thousand (\$1,000.00) dollars but less than two thousand (\$2,000.00) dollars for any one purpose when approved by a majority of the Board of Directors.~~
4. ~~Amounts~~ Expenditures of ~~two~~ more than three thousand (\$~~2,000.00~~ 3,000.00) dollars ~~or more~~ shall be approved by the Membership as require the followings:

~~An announcement of~~ Notice of the Membership Meeting identifying the proposed expenditure shall be posted on the bulletin board ~~two (2) weeks~~ fourteen (14) days prior to the Civic meeting.

Notice of the proposed expenditure ~~to be~~ may also be published in the monthly Reporter prior to the Civic meeting.

~~Approval of the~~ Such expenditure shall be approved by a majority ~~vote of the membership of the Members present at the Civic/Membership meeting at which a quorum has been established.~~

- ~~5.~~ 4. Two (2) signatures required on all checks ~~of two hundred (\$200.00) dollars or more,~~ whether for Maintenance or Civic purpose.
- ~~6.~~ 5. All large contracts in the amount of ~~one~~ three thousand (\$~~1,000.00~~ 3,000.00) dollars or more, whether for Maintenance or Civic purposes, require at least 3 bids.
- ~~7.~~ 6. Emergency repairs, as determined by the Board in its discretion, are exempt from the aforementioned and only require Board of Directors approval.
- ~~8.~~ 7. Contracted or salaried employees of Mainlands Section Four cannot be officers or board members in Mainlands Section Four Civic and Recreation Association.
- ~~9.~~ 8. Contracted or Paid employees shall not have voting rights which pertain to their contract.

ARTICLE IV - COMMITTEES

- A. Standing Committees - The following primary committees ~~shall~~ may be established and the ~~chairman~~ Chairperson of such committees shall be as set forth in ARTICLE II, ~~paragraphs B, E, F, G and H.~~

- | | |
|--------------------------|------------------------------|
| 1. By-laws | 6. <u>Publicity/Sunshine</u> |
| 2. Rules and Regulations | <u>7. Violations/Fines</u> |
| 3. Maintenance | <u>8. New Residents</u> |
| 4. House | <u>9. Website</u> |
| 5. Social and Recreation | <u>10. Finance Committee</u> |

The ~~chairmen~~ Chairperson of the foregoing committees may, with the approval of the Board of Directors, designate members to serve on such committees, as well as ~~chairmen~~ Chairperson and members of sub-committees.

- B. Auditing Committee - At the November meeting, the President shall appoint a ~~chairman~~ Chairperson and members of an Auditing Committee, which committee shall ~~audit~~ inspect the books and records of the Association annually and render its written report to the membership at the ~~January~~ February meeting. Interim ~~audits~~ inspections may be made at the request of the Board of Directors.
- C. Nominating Committee - The President shall, no later than the September meeting, appoint a nominating committee consisting of not less than three members. The committee shall select nominees for each office and the Board of Directors (ARTICLE I, Paragraph A) and obtain their consent for presentation of their names for nomination at the November meeting. Each nominee ~~shall be in residence at least six months of the calendar year meet the eligibility requirements of ARTICLE I, SECTION A.~~ Each nominee must agree to be present when his name is presented at the November meeting or provide the committee with his written consent if he is unable to attend in person. The nominating committee shall present a written report at the November meeting and a copy of the committee's slate shall be posted on the clubhouse bulletin board two weeks prior to the November meeting.
- D. ~~Civic Committee - The President shall appoint a civic committee to keep him and the Board informed on civic matters. The committee shall consist of not less than three members to assure coverage of all local and state activities as relate to the Association.~~ Finance Committee - Shall be comprised of the President, Vice President, Secretary and Treasurer of Civic and Treasurer of Maintenance Payables. This Committee is responsible for the handling all of the movement of the reserve, savings, certificate(s) of deposit, contingency and capital improvement accounts.
- E. Bazaar Committee - Not later than March of each calendar year, the President Social/Recreation Chairperson shall appoint a general ~~chairman~~ Chairperson, ~~preferably a woman,~~ to supervise the Association's annual bazaar. The bazaar ~~chairman~~ Chairperson shall have full responsibility for this activity and shall submit a written report at the first Association meeting following the bazaar. The ~~chairman~~ Chairperson shall appoint a treasurer to receive and disburse all funds received from any bazaar-connected fund-raising activity. ~~A separate checking account shall be established, and signatures of the treasurer and chairman shall be required on all checks.~~ At the close of the bazaar all funds shall be turned over to the

Association's Civic Treasurer, with each party satisfied as to the net proceeds, ~~and the special account shall then be closed out.~~

- F. ~~Helping Hands Committee – The President shall appoint a chairperson to be responsible for the Association's contributions to needy persons or charitable organizations in Broward County. "Organizations" is defined as those not connected with national or state programs that receive regular contributions from established budgets.~~
Violations and Fining Committees – Are governed by Florida Statute 720.305 – Obligations of members; remedies at law or in equity; levy of fines and suspension of use rights.
- G. Website Committee – Shall be comprised of appointees made by the Board of Directors.
- H. New Residents Committee - The Board of Directors shall appoint the New Residents Committee made up of the President, Secretary, Publicity Chairperson and one or two members of the homeowners' association.
1. It is the responsibility of the Chairperson to provide the appropriate Application forms to the representative of the buyer(s) after having received a copy of the executed contract to sell or rent a home in Mainlands Section Four.
 2. After having received the completed, signed original application package along with the applicable payment, and the applicant(s) have been approved by the Committee, an orientation meeting shall be set up for the Committee to meet the applicant(s).
 3. The New Residents Committee shall not meet nor communicate with the prospective buyer, additional occupant or renter prior to the completion of the application process. All communication shall be through the owner/seller/landlord or his/her/their real estate agent or representative. The sellers are responsible for providing the Deed Restrictions, By Laws and Rules and Regulations to the buyers at or before the signing of the Contract for sale.
 4. The New Residents Committee shall meet once per week on Wednesday mornings between the hours of 9:00 AM and 12 Noon, or on such other day and time as the Committee may determine in its discretion from time to time, which must be once per week and on the same day of the week and time.
- I. Special Committees - The President may appoint a ~~chairman~~ Chairperson and members of special committees for any Association purpose for such period within the calendar year as he/she shall decide. Such appointments shall be ~~concurred in~~ confirmed by the Board of Directors. When the term of office is concluded for any elective office, all committees or appointments under that office shall may be terminated at the same time.

ARTICLE VI – ASSOCIATIONS CIVIC MEMBERSHIP MEETINGS

A. Regular meetings shall be:

1. Held on the third Wednesday of each month, ~~or on such other date and at such time and location as determined by the Board of Directors from time to time except that another date may be set by the Board of Directors to avoid conflict with special occasions or holidays.~~
2. ~~Open for business by the President only when a quorum of 35 members are present.~~
3. 2. Cancelled during the months of June, July and August ~~by a majority of the Board of Directors~~ if there is no business to be transacted during this period which would require action of the membership.

B. Special meetings shall be:

1. Called by the President as he/she may direct or upon request to the Secretary by ~~four~~ six (6) members of the Board of Directors or ~~twelve (12)~~ by at least ten (10%) percent of the ~~members~~ Members of the Association.
2. Limited to the subject for which the meeting was called, unless a motion to suspend the rules to consider another specific subject is carried by a two-thirds affirmative vote of the members present and voting.

C. Rules governing the conduct of all meetings shall, above all, be ~~courtesy~~ courteous, and ~~common sense~~ reasonable and shall comply with “Robert’s Rules of Order, Revised” insofar as they do not conflict with these by-laws, and specifically as follows:

1. Members desiring to discuss any matter shall wait for recognition by the President before addressing the meeting.
2. Members shall not speak on any subject for more than three minutes except by special permission of the President, preferably obtained prior to the meeting.
3. Members shall not be permitted to speak more than once on the same subject except by unanimous consent of the members present or for permissible rebuttal.

D. Annual Meeting: The Annual Meeting of the Membership for purposes of electing Directors/Officers shall be held in November of each year, or on such other date and at such time and location as determined by the Board of Directors in case of an emergency in its discretion, from time to time. At the annual meeting the agenda shall include, but not limited to, announcement of the final approval of the annual budget by the Board of Directors and elections of Directors/Officers of the Association.

E. Unless otherwise provided elsewhere in these Bylaws, notice of the date, time and location of all Membership meetings shall be posted on Community property at least forty-eight (48) hours prior to the meeting.

- F. A quorum of the Members at all Membership meetings shall consist of 35 members.

ARTICLE VII - SUGGESTED ORDER OF BUSINESS

- | | |
|--|-----------------------------------|
| 1. Prayer | 9. Social Chairman's Report |
| 2. Pledge of Allegiance to the Flag | 10. Publicity's Chairman's Report |
| 3. Roll Call of Officers and Directors | 11. Reports of Special Committees |
| 4. Secretary's Report | 12. Old Business |
| 5. Treasurer's Report | 13. New Business |
| 6. Vice-President's Report | 14. Good of the Order |
| 7. Vice President <u>Chairperson</u> of Maint. Report | 15.14. Thank the Hostess(s) |
| 8. House Chairman Report | 16.15. Adjournment |

~~At the December meeting the following exceptions shall take place: the President shall make his annual report under item 12, "Old Business", the Auditing Committee and the Treasurer shall make their annual reports under item 5, "Treasurer's Report", and the new officers and directors shall be sworn in and installed under item 13, "New Business". The new directorate shall then assume the duties of their respective offices.~~

ARTICLE VIII - ELECTION OF OFFICERS AND DIRECTORS

- A. Elections shall be held at the Annual Meeting in November meeting or at such other date and at such time and location as determined by the Board of Directors in its discretion, from time to time.
- B. The Nominating Committee shall confirm its list of candidates at the November meeting. Each candidate must meet the qualification requirements set forth in ARTICLE I, Section A of these By Laws in order to be eligible to serve on the Board.
- C. Nominations may be made from the floor at the November meeting only. Proposed nominees must meet the requirements of ARTICLE IV, Section ~~C~~ A.
- D. Motions to close the nominations shall not be entertained or put to a vote until the President is satisfied that no other nominations will be made.
- E. Ballots shall be secret and shall be distributed, collected, counted and tabulated by three (3) electors designated by the President.
- F. If there were no nominations from the floor at the November meeting, the President shall instruct the Secretary to cast one ballot for the unopposed offices at the November meeting.
- G. Results of the balloting shall be announced by the President.
- H. Newly elected officers and directors shall be sworn in at the December Civic meeting, and shall assume their duties at ~~that time~~ the January meeting.

ARTICLE ~~VIII~~ IX - VOTING RIGHTS AND PRIVILEGES

Voting privileges of members shall be limited to one vote per household and may be cast only by written consent, or at a Membership meeting in person by written ballot or by absentee ballot, if requested, and obtained from, and returned to, the Secretary of the Association at least one day prior to the voting date. Absentee ballots that have been timely submitted to the Association shall be considered the presence of the voting interest at a Membership meeting for the purpose of quorum. No member who is not current with the payments of his/her/their maintenance payments shall be allowed to vote. Except for absentee ballots used in connection with the annual election, to be valid all other absentee ballots shall be signed by the voting Member. Persons who shall be renting or Additional Occupants, subject to the Deed Restrictions within the area of Section Four shall have only those rights and privileges which may be granted by the Board of Directors, and under no circumstances, shall they have voting privileges. Voting privileges are governed by Florida Statute 720.305, as amended from time to time.

ARTICLE IX X - CONSTRUCTION

Whenever the masculine form of pronoun is used in these by-laws, it shall be construed to mean the masculine or feminine, singular or plural, wherever the context so requires.

ARTICLE XI - BY-LAWS IN EFFECT

These by-laws shall supersede and replace any and all previous by-laws of this Association. Proposed amendments to these by-laws may be presented for consideration at a regular or special meeting of members, provided such proposed amendments have been previously reviewed by the Board of Directors and notice shall have been given to the members by posting on the bulletin board of the clubhouse at least 2 weeks prior to the meeting.

ARTICLE XII-AMENDMENT

These Bylaws may be amended by not less than a majority of all the Members.

~~These amended by-laws include amendments approved by the membership at meetings on the following dates:~~

~~October 14, 1980, October 11, 1983, May 14, 1985, March 10, 1987, February 13, 1990, March 12, 1991, January 10, 1995, January 24, 1998, February 9, 1999, March 9, 1999, December 1999, July 9, 2007, January 27, 2009 and November 17, 2010.~~